

**Job Title:** Primary Campus PE Teacher (PC)

**Reports to:** Primary Campus Principal

**Job Description:** The PYP Physical Education Teacher will provide a comprehensive physical education program based on the planning principles of the International Baccalaureate - Primary Years Programme; where students are introduced to individualized, developmentally appropriate instructional programs that allow them to gain confidence and engage in activities that promote healthy, active lifestyles throughout their lives. Competent and capable physical education teachers at APISP:

- Are able to communicate their expectations to students and families and work with them to ensure they are achieving personal goals
- Consistently address the needs of individual students
- Demonstrate the use of proven, research-based strategies for effective classroom management, lesson planning, active student engagement, and instructional delivery
- Support a school's shared vision and common goals regarding physical education and physical activity

**Qualifications :**

- Minimum of a Bachelor's Degree and certification in Physical Education
- IT skill (Microsoft system and Google proficient)
- Experience in working with school aged children
- Passion for fitness
- First Aid and CPR training

**Responsibilities Include:**

**Organization**

- Measure student progress to encourage the mastery of school provided standards
- Celebrate individual and collective accomplishments by teaching the importance of self-improvement with an IB emphasis (learner profile)
- Create appealing lessons that implement a variety of methodologies
- Cultivate student awareness and ownership of personal performance
- Design, plan, and implement physical education lessons based on school standards
- Encourage teamwork as to set collective and personal development goals
- Ensure accommodations and modifications are made for the growth and development of all students
- Ensure that the physical education environment is clean, safe and constructive for all students
- Work collaboratively with the Athletic director for the organization and scheduling of all extracurricular athletics (U10 and U8)
- Works collaboratively with the Primary Campus Admin. to organize and supervise CMAC participation as a coach/supervisor
- Organize the PE TA's schedule and duties

### **Ongoing, daily duties of physical education teachers include:**

- Employing a variety of instructional techniques and instructional media that is consistent with the physical limitations, needs, and capabilities of individuals students and/or groups of students
- Guiding students in maintaining acceptable standards of classroom behavior
- Maintaining records of individual student achievement and evaluating students on a continuous basis
- Meeting and instructing assigned classes at designated times
- Preparing for classes and maintaining written evidence of preparation
- Upholding and enforcing school rules, school board policies, and administrative regulations
- Working with other members of the physical education staff to plan instructional goals, objectives, and methods
- foster regular communication with all internal and external stakeholders
- promote school and community relations by keeping the community aware of all athletic activities
- Proactively be Involved in the PYP Exhibition
- Organize morning stretching routines for students in Grade 1-6 following the flag ceremony
- Arrange for non school use of playing fields and facilities and to arrange field and gym practice schedules
- Assure the physical and academic requirements eligibility for participation in each sport and verify each athlete's eligibility
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- Foster a culture of sport by organizing intramural activities at the various school levels.

### **Other:**

- Daily supervision during breaks
- Attendance at school events as requested by administration
- Other tasks as assigned

### **Working Hours:**

- (PC) 8:00 AM – 4:30 PM, on game days, will stay until the event is complete

**A Satisfactory Police Clearance Check and Medical Clearance Check is required as part of our hiring practice**

## **Professional Standards and Proficiencies:**

In evaluating the performance of the PYP coordinator, the Principal will measure success by how well the staff member performs the job responsibilities and fulfills the following competencies.

- Job Knowledge/Potential - Possesses the competence, knowledge and experience to perform the job effectively and efficiently. Applies technical and procedural knowledge to get the job done. Continuously expands job knowledge and keeps abreast of new developments and displays innovation.
- Interpersonal Relations/Skills - Is cooperative, considerate and tactful in dealing with students, parents, staff, co-workers and the public. Gains confidence and trust of others and exhibits appropriate sensitivity to others. Works effectively with others on a team.
- Reliability and Commitment- Consistently meets deadlines and is able to juggle competing priorities without sacrificing quality/accuracy. Demonstrates commitment to the school's mission and can be trusted to follow through on commitments.
- Communication - Clearly and convincingly expresses thoughts, ideas or facts orally and in writing. Responds appropriately to both written and oral directives and ensures clear, timely communications to others. Builds effective formal and informal communication channels.
- Judgment & Accountability - Uses good judgment and follows up as needed. Anticipates and identifies problems and helps to bring about resolutions. Is open to or offers different solutions and determines what to handle independently and what to refer to. Is accountable and takes responsibility for own decisions and actions.
- Customer Service - Provides quality service to students, parents and staff and seeks feedback from internal and external sources. Anticipates needs and continuously searches for ways to increase satisfaction.
- Management/Supervision - Visualizes, creates, communicates and sustains a positive environment. Delegates appropriately and promotes teamwork and cooperation. Effectively motivates, coaches, develops and evaluates staff.