

















# American Pacific International School

158/1 Moo 3 Someong-Hangdong Road, Banpong  
Hangdong, Chiangmai, 50230 Thailand

[www.apis.ac.th](http://www.apis.ac.th)

Phone: Tel: +66 (0)53-365303/5 Mobile: +66 (0)81-9506552,(0)94-6318778 Fax: +66 (0)53-365304

## Application Form

### MC TRANSPORTATION APPLICATION (Optional)

#### **Submission of the application form verifies that I understand and agree to the following conditions concerning the participation of my child in APIS school transportation:**

1. Daily transportation to and from school will be provided to the main campus for day students and weekly boarding students. This is an optional service, and families may choose to provide their own transportation at their own expense.
2. The school transportation includes 2 types of service: 1/ the school bus running between the Primary Campus (PC) and the Main Campus (MC); 2/ the door to door service with mini vans picking up and dropping off students at each individual home.
3. The school bus usually leaves from the Primary Campus at 07:40 am every school day and returns from MC to PC round 4:00 pm (Mon and Fri) or 5:00 pm (Tue, Wed and Thur). Parents are responsible to send their students to PC before 07:40 am in the morning and pick up their students on time in the afternoon.
4. The school provides door to door pick-up and drop-off service to APIS day or weekly boarding students living within a reasonable distance to our primary campus (approximately 30 km). If a student lives outside of 30 km and is not in a common housing area, we can pick a child up at their house if the following condition can be met: *A van can be at the student house, still pick up other students, and arrive at MC by 8:30 a.m. The door to door van service schedules frequently change during the school year, and parent flexibility is requested.*
5. Transportation arrangements typically take up to 2 weeks to finalize. A transportation form must be submitted to the campus transportation coordinator 10 days prior to the start of services. Parents will communicate with the campus transportation coordinator to finalize details.
6. To help ensure on time arrival at school, buses or vans will wait for two minutes after the assigned pick-up time before moving to the next pick-up point.
7. The school will provide parents with the approximate drop-off time and location after school. Parents are responsible for daily supervision arrangements when a child arrives at the designated drop-off (i.e. meeting a young child at the drop-off location, providing children with house keys, training the child what to do if the parent is not at the drop-off point, etc.).
8. Traffic, city events, and accidents may disrupt a child's busing, but this does not constitute APIS's inability to fulfill its transportation obligation.
9. APIS must be notified in writing of any changes to a parent's transportation request. If you plan to alter your child's routine for a special occasion, you must communicate with the school office for that day's change.
10. The school bus or van is reserved for the transportation of APIS students. Our buses and vans stop only at APIS arranged drop-off points and any change in bus schedule or route must be facilitated through the transportation office.
11. All issues and questions related to the school transportation should be directed to the campus transportation coordinator.
12. Violation of school transportation rules can result in disciplinary action consistent with APIS policies or termination of bus / van services.





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### MC TRANSPORTATION APPLICATION

Please complete this form to indicate your transportation preference (if neither box is checked, APIS understands that the parents will provide the transportation unless otherwise requested by parents)

I would like my child(ren) to take the APIS School Bus. I understand the pick-up and drop-off location is APIS Primary Campus (PC).

I would like my child(ren) to participate in the APIS door-to-door van transportation.  
*If I live outside of the area for transportation (see policy), I understand that I will either provide for the transportation of my child(ren) or work with the campus transportation coordinator to arrange a pick-up / drop off point for my child(ren).*

I will provide the transportation for my child(ren)

*I agree to pay this optional service fee for the type of transportation I choose for my child(ren).*

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**Parent Signature**                      **Parent Name Printed**                      -----/-----/-----  
**Date**

Child/Children's Surname:-----

Child/Children's Given name(s) ..... Grade.....  
..... Grade.....  
..... Grade.....

Pick-up/home address .....  
.....  
.....

Any Special Notes .....

For Office Use Only	
Date Received_____	Van Number Assignment_____
Start Date_____	Pick-up Time_____Drop-off Time_____
Bus driver/monitor_____ Arranged by_____	
Does the teacher have a copy of transportation information? _____	